

## **PTO MEETING:**

10/14/08

### **PRESENT:**

Ms. Brown  
Cindy Cox  
Barbara Rypkema  
Jan Mata  
Tammy Slade  
Michelle Noell  
Annalee Bondurant  
Cindy Watson  
Kevin Poole  
Kelly Gilinski  
Caren Bowling  
Lisa Arrington  
Anne Jensen

### **SECRETARY:**

The August minutes were approved by the board.

### **TREASURER:**

\$9125.59- Carnival  
\$13,380.79 -Checkbook balance  
\$141.00 – Chick fila  
\$1082.00 – Membership

### **ARTIST IN RESIDENCE:**

3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> grades are almost finished with their art work for this year.  
2<sup>nd</sup> grade will start October 27<sup>th</sup> thru January  
Pre-K, K, T1 & 1<sup>st</sup> Grade- will start in January

Kelly will have the art work available for the spring fundraiser.

Kelly is going to contact PJ Hamilton to find out what specs we need to meet for the art contest.

### **HOSPITALITY:**

Parent Teacher conferences- salad bar & sandwiches

### **PERFORMING ARTS:**

The Copeland family will perform during Breakfast with Santa. The board approved to compensate the family \$300.00 (this compensation also covers last years performance during the art show).

The board approved booking Theater 4 (\$1300.00 for 2 shows). Ms. Brown will meet with the teachers to find out which date works best.

### **JUNIOR ACHIEVMENT:**

Sheila is working on Junior Achievement.

### **MEMBERSHIP:**

Oct 20<sup>th</sup> is the deadline for last minute additions to the directory.

The directories should be ready to distribute the 2<sup>nd</sup> week of November.

### **PRINCIPAL:**

10/14- Report Cards

10/16- Conferences 3:30-7:45pm

11/12- Barnes & Noble night 5-8pm (several teachers will be reading their favorite childhood story. Proceeds from sales will go to TES).

### **NEWSLETTER/GRANTS:**

The playground grant may not be offered in 2009 due to the economy. Caren & Barbara met with the playground rep and he said we need to have our grant application sent in ASAP. We have \$1000.00 budgeted and we will ask for \$9000.00. The equipment would have to be ordered and shipped by Dec 31<sup>st</sup> to meet the specifications for this years grant.

Lynchburg Community Trust- due 11/15<sup>th</sup>

Centra Health- due 1<sup>st</sup> of the year

Newsletter deadline – 10/22<sup>nd</sup>

Distribution date- 11/3<sup>rd</sup>

### **CARNIVAL:**

- We made more money this year without charging admission.
- Permits were needed this year
- The credit card machine was a success. \$1898.50 in sales

### **SPIRIT:**

- Breakfast with Santa
- Father/Daughter dance
- Talent Show Chili Dinner

### **FUNDRAISING:**

#### **Box Tops:**

- 9000 have been collected this year.
- The contest ends Oct 30<sup>th</sup>.
- We will receive \$400.00 for the box tops sent in May.

### **KROGER:**

- The flyer went out Oct 13<sup>th</sup>
- Caren, Susan and Tammy will sit down with the teacher to decide what needs to be purchased. The catalog has changed this year and mostly consists of electronics.

### **SPIRIT & PRIDE:**

- Order forms went home 10/13<sup>th</sup>. They are due 10/21<sup>st</sup>.

### **Nestle Water Labels:**

- Last year 14 playground balls were purchased.
- This year 6000 labels have been collected.

### **Tyson Labels**

- \$21.00 check will be mailed to PTO.

### **Ink Cartridges:**

- Staples will give us \$3.00 for each cartridge to be spent in the store.

### **Food Lion:**

- The Quarter just ended (we should be receiving a check soon).
- 3<sup>rd</sup> & 5<sup>th</sup> graders decorated 10 scarecrows. They will be displayed at the Candler's Mountain Chick file

### **VOLUNTEERS:**

Sonja is getting volunteers for 2<sup>nd</sup> grade art.

### **OLD BUSINESS:**

#### **Tax Exempt Forms:**

Barbara needs qualification forms from each board member.  
*They are due 10/21<sup>st</sup> by email.*

### **NEW BUSINESS:**

#### **Newsletter/Articles:**

Size/Space is becoming an issue. Some articles are really long therefore in the future there will be a word limit on articles. This will help to ensure that nobody gets left out of the newsletter due to lack of space.

### **GENERAL MEETING:**

#### **Feb (meeting will consist of the following):**

- Approval of Sept. minutes
- Budget
- PTO functions (playground, etc)

**AUDIT COMMITTEE:**

The audit committee will meet to go over the Fiscal years books.

Lisa Arrington  
Cindy Watson  
Sonja Yoder  
Sherry Stone (Parent Representative)

**BOOK MONTH/BOOK DONATION:**

- Lynchburg city schools are in desperate need of books.
- On the 100<sup>th</sup> day of school we will have parents donate books. (We will try and meet a goal of a 100 books)
- Ms. Meredith purged the TES library and donated the books to Bass Elementary.

**ADJOURNMENT:**

The meeting adjourned at 9:00pm.

**Minutes submitted by:**  
**Minutes approved by:**

**Jan Mata**